

DUDDO PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL HELD ON MONDAY, 9 MAY 2016, AT THE GABLES, DUDDO.

The Chair opened the meeting at 7.15pm.

1. Attendance and apologies.

Attending: Chair Mr Angus McIntosh, Councillors Mrs Lynne Chapman, Rosemary Cott and Mrs June Taphouse; Clerk Mr Don Brownlow.

2. Election of the Chair.

Councillor Angus McIntosh was proposed by Councillor Taphouse, seconded by Councillor Chapman and was elected nem con.

3. Declaration of Interests.

None.

4. Minutes of the Council Meeting held on 8 February, 2015.

The minutes of the meeting were approved by councillors and signed by the Chair.

5. Public speaking.

Nobody had applied to speak.

6. Finances and Audit return.

The Clerk circulated an end of year financial statement, copies of the bank statement for the year and photocopies of the key pages of the audit form. He outlined the details of the year's income and expenditure as per the financial statement.

Councillors agreed to contribute £35.00 towards the £78.71 annual hosting costs of the Duddo Community Website. A cheque to this value was made out and signed.

6a. Annual Governance Statement 2015/16.

Councillors examined Section 1, the Annual Governance Statement. Each question was examined by councillors. Councillors resolved to approve the Governance Statement, nem con. The Chair and Clerk signed the form.

6b. Accounting Statements 2015/16.

Councillors examined the entries in Section 2, Accounting Statements 2015/16.

Councillors resolved to approve the Accounting Statements, nem con. The Chair and Clerk, as Responsible Financial Officer, signed the form.

7. Telephone Box Repair.

The Clerk reported that 2 quotes had been received for renovation of the telephone box, a third was awaited from a local builder.

The Clerk suggested that it might be opportune to attend the EDF Barmoor Wind Farm Community Fund event at Lowick on 9 June to discuss whether it might be possible to get full or partial funding for the conversion of the box as a community information point equipped with leaflet racks.

Councillors agreed to this and asked the Clerk to attend.

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8. Neighbourhood Plan.

The Clerk had attended the Norham & Islandshire Parish Council Association meeting on 11 April and reported on progress on the Neighbourhood Plan.

Ord PC had been appointed as the qualifying body for the purposes of preparing the Plan. The 8 parish councils concerned had formally agreed to participate and their joint area had been agreed as the 'Norham and Islandshire Neighbourhood Area', which had been formally designated as an appropriate area by NCC as the local planning authority. With the help of NCC, the N&IPCA was drawing up terms of reference and membership of the Steering Group which would take the Plan forward to submission. This would have a membership of the N&IPCA chair, 1 representative per parish council plus the 2 NCC councillors representing Berwick West with Ord and Norham and Islandshire. The Clerk to the Steering Group and a NCC Planning Support Officer would attend in an advisory capacity.

Councillors agreed to the Clerk representing Duddo on the Steering Group.

9. Emergency medical Cover.

The Clerk reported on further efforts by the N&IPCA to pursue information not provided by the Ambulance Trust at an earlier meeting. A Letter had been sent seeking to elicit further information.

It was likely that a further meeting would need to be organised with funding bodies and MPs involved.

10. Correspondence.

The Clerk reported on correspondence received. This included advance warning of the closure of the B6354 between the Gables and Duddo for road surface repairs on 2 - 3 June (possibly longer); notification of an exhibition on A1 improvements; (10.00am – 7.00pm at Berwick Town Hall on 24 May); information on trade waste charges from NCC; integration of CAB and Dawn advice services; Tall Ships event at Blyth; NALC newsletters; N&N Soc newsletter.

11. Any other business.

The Chair and Clerk had spent a couple of hours logging the worst examples of potholes which had been reported on the NCC potholes webpage on 17 March. NCC had since cold-patched most of the potholes reported. It was thought this would not provide a lasting solution.

12. Date and place of next meeting.

The next meeting was provisionally scheduled for Monday, 19 September, 2016, at 7.00pm.

The Chair was thanked for his hospitality and the meeting closed at 8.30 pm.

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